



GRANT GUIDELINES

The Dental Foundation of Oregon, formerly known as The Oregon Dental Foundation, was founded in 1982 to promote access to dental care for the underserved population of Oregon.

The Dental Foundation of Oregon makes grants to address our mission: "improving oral health for Oregon's children." These grants aim to address the following:

A. To provide emergency dental care for children who are disadvantaged and do not have access to care. Projects that demonstrate local support, including volunteer time contributed by dentists and other health professionals, will receive preference.

B. To prevent dental disease through support of programs that provide dental health education to the community and to assist children and low income families to access dental health care. Special attention will be given to projects that teach children and parents the benefits of preventative dental health care, i.e. dental hygiene, fluoride supplements and baby bottle tooth decay syndrome.

The foundation distributes approximately \$90,000 annually. Grant amounts do not normally exceed \$5,000 each.

Requirements and Restrictions:

- To be eligible, applicants must be non-profit, tax-exempt entities and have submitted required evaluation reports on DFO grants the applicant has received in the past.
- All applicants must be endorsed by a local dental society.
- Funds will not be granted for dental equipment or capital improvements to be placed or used in governmental facilities.
- Funds will not be granted for political purposes.
- Funds will not be granted for goods already purchased, activities taking place before grant decisions are made, or deficit funding.
- Grant applications requesting funding for equipment purchase must include two competitive pricing bids.
- Funds will not usually be granted to support any one program for longer than two years.
- Requests from dental societies should only be for an amount being matched by that society.
- Grants will be made only for projects within Oregon.
- If an organization is awarded a grant by The Dental Foundation of Oregon, the organization must agree to use the funds only for the purpose for which they were intended.
- If the funds were not used for their intended purpose within 12 months of receipt, they are to be immediately returned to The Dental Foundation of Oregon. **In no event are the funds to be used for a purpose other than the purpose for which they were intended.**
- Organizations awarded a grant will be required to submit occasional reports as requested by The Dental Foundation of Oregon.

Applying for a Grant

- Submit 5 complete packets of the following information:
- A completed and signed Application Form (available at www.SmileOnOregon.org)
- A detailed project budget showing revenue and expenses.
- A copy of the organization's 501(c)(3) determination letter of tax-exempt status.
- A list of the board of directors with daytime phone numbers.
- The last annual financial statement or audit for the organization.
- The organization's budget for the current year.
- A letter of endorsement from the local dental society. Note: It is important to notify Dental Component Societies at least 30-60 days prior to a grant request in order to secure a written endorsement by the required deadline.
- The last evaluation submitted to the DFO (previous grant recipients).

Do Not Send: Video tapes, cassette recordings, folders or binders or fax the application.

Applications will not be considered complete without requested supporting documentation and the requested number of copies.

Timeline

Complete applications must be received (not postmarked) by The Dental Foundation of Oregon on or before the following dates:

March 1st through April 15th

Applications submitted prior to or after the above noted dates are not eligible for consideration.

Submittal

Application packets, including the DFO Grant Application Form, should be submitted to:

Mailing:

The Dental Foundation of Oregon
P.O. Box 2448
Wilsonville, OR 97070

Shipping only: (No USPS delivery to this address)

The Dental Foundation of Oregon
8699 SW Sun Place
Wilsonville, OR 97070